



PTA Meeting Agenda

October 23, 2018

- I. Call to Order/Ice Breaker Dawn Mortazavi
- *Call to order at 8:34 am*
 - *Sign in sheet attached*
- II. Principal and TOSA's Update Kelli Cheshire- Principal
Michael Hernandez- TOSA
- *Staff Development Day on 10/8 - Discussed goal that every grade has a grade level website in order to increase communication. Second half was training for intruder response.*
 - *Participated in the California Great Shake Out*
- III. Guest Speaker Neda Eaton-Irvine Public School
Foundation Elementary,
President/CEO
- *Ms. Eaton gave overview of IPSF. The organization is 100% funded by donations and has raised \$73 million since its inception. The funding primarily goes towards instructional assistance. Other assistance includes ACE, music, science fair, summer enrichment programs, and Harvest Cup. The goal in 2018-19 is to raise \$2 million.*
- IV. Approval of Minutes Ann Feng-Gagne- Recording
Secretary
- *Made motion to approve past minutes on September 25, 2018, motion seconded, motion approved (all past minutes on Alderwood PTA website)*
- V. Financial Reports Lili Tong- Treasurer
- *Ms. Tong gave overview of Treasurer's report (see attached) and made two motions:*
 - 1) First motion is to allow payment of ordinary and necessary bills during the period from October 23, 2018 to the next association meeting November 27, 2018, not to exceed budget. Motion passes.*
 - 2) The second motion is to move to ratify paid bills, check number 2462 to 2469 , in the total amount of \$ 3072.91. Motion passes.*
- Paniz Ebrahimi- Financial Secretary
- *Ms. Ebrahimi gave update on Fall Pledge that is has raised \$50,501.01 thus far*
- VI. Parliamentarian Report Joy Lin

Review of Proposed ByLaws

- *Made motion to approve new ByLaws, motion seconded, motion approved*

VII. President's Report

Dawn Mortazavi

- *T-shirts are currently on sale on Alderwood PTA website*
- *Yearbooks will go on sale November 2nd*
- *Had a contest to see which classes can hit 100% PTA participation first. Ms. Bo and Ms. Ozguz hit them first and was awarded pizza parties.*
- *Gave overview of Team Kids, Harvest Cup and Red Ribbon Week*

VIII. Association Approval (vote required)

Vote to Approve by Association Contracts for 2018/2019 year

- *Made motion to approve Guys Night and Mother/Daughter Tea contracts for \$150 each, motion seconded, motion approved*

IX. Reports of Committee Chairs

Book Fair

Lena Wonder/Geena Dougherty

Fall Pledge/Giving Tree

Dawn Mortazavi /Ileana Niebla

Membership

Dawn Mortazavi

Red Ribbon Week

Rachel VanDerMeid

Reflections

Libby Sawtell

Family Fun Night

Kelly Hartman

Box Tops

Susan Pei

Team Kids

Julie Hirota/Evangelene Lee

IPSF

Gwen Aquino/Bob Dougherty

Sponsorships

Dawn Mortazavi

X. Unfinished Business

XI. New Business

- *Dentist in Newport Beach holding a contest to collect Halloween Candy, will give prizes to top three schools who give the most candy. Needs group of parents to help head up. Decided to pass on the opportunity.*
- *Astronomy Night - November 27th*
- *Discussion on environmental clean-up*

XII. Announcements

XIII. Adjournment *at 9:49am*

October 6, 2018

Treasurer Report for PTA Meeting

I would like to make two motions:

1. The first motion is to allow payment of ordinary and necessary bills during the period from October 23, 2018 to the next association meeting November 27, 2018, not to exceed budget.
2. The second motion is to move to ratify paid bills, check number 2462 to 2469 , in the total amount of \$ 3072.91

| Check # | \$ Amount | Payee | Budget Line |
|---------|-----------|--------------------------------|---------------------------------------------------------------------------------------|
| 2462 | 907.50 | IUCPTA | PTA Expense: Membership dues |
| 2463 | 161.09 | South County Signs and Banners | 6 th grade ceremony expense: juice it up & yogurtland signs |
| 2464 | 47.63 | Lili Tong | PTA Expense: 40 stamps, 2 Treasurer's binders/ 2 tab dividers/1 expand file folder |
| 2465 | 550.00 | Candice Greenwood | Instructional Material (replacement for check#2428) |
| 2466 | 70.04 | Dawn Mortazavi | Red Ribbon week expense |
| 2467 | 139.65 | Dawn Mortazavi | Fall Pledge Expense: Giving Tree |
| 2468 | 847.00 | IUCPTA | PTA Expense: Membership dues |
| 2469 | 350.00 | IUSD | International night – custodial charge |