

November 26, 2018

Treasurer Report for PTA Meeting

I would like to make two motions:

1. The first motion is to allow payment of ordinary and necessary bills during the period from November 27, 2018 to the next association meeting January 22, 2019, not to exceed budget.
2. The second motion is to move to ratify paid bills, check number **2470** to **2516** , in the total amount of **\$ 59,469.66**

Check #	\$ Amount	Payee	Budget Line
2470	226.91	Kelly Hartman	Hospitality
2471	880.00	Yan Zhu, CPA	Accounting and Legal: 2017-2018 Tax Return
2472	5760.00	Alderwood Elementary	Field Trips: 6 th grade, 1 st grade, 5 th grade
2473	3005.94	Meet the Masters	Meet the Masters
2474	187.50	George Butiri	Spirit Shirt Expense: web design
2475	97.97	Dawn Mortazavi	International Night and Red Ribbon Expense
2476	0	Void	Void
2477	38.83	IUSD Print Shop	Reflections Expense
2478	262.82	IUSD Print Shop	Fall Pledge Drive Expense
2479	95.10	IUSD Print Shop	Box Tops Expense
2480	103.00	IUSD Print Shop	Spring Carnival Expense
2481	42.29	IUSD Print Shop	Yearbook Expense
2482	19.06	IUSD Print Shop	6 th Grade Ceremony Expense
2483	106.99	IUSD Print Shop	International Night Expense
2484	36.99	IUSD Print Shop	Red Ribbon Expense
2485	11.08	IUSD Print Shop	PTA Membership Expense
2486	21.17	IUSD Print Shop	Misc Expense: Communities for a Cause
2487	5.25	IUSD Print Shop	Instructional Material Expense
2488	40.00	IUSD Print Shop	Family Fun Night Expense
2489	152.27	IUSD Print Shop	TeamKids Expense
2490	40.00	IUSD Print Shop	Holiday Boutique Expense
2491	19.86	IUSD Print Shop	Jog a Thon Sponsorship Expense
2492	0	Void	Void
2493	29,000.00	Alderwood Elementary	PE (\$20,000), Guidance (\$5000), PBIS (\$4000)
2494	247.50	IUC PTA	Membership Remittance
2495	225.00	Shelley Mitchell	Instructional Material
2496	25.00	Attorney General's Registry of Charitable Trusts	Accounting and Legal
2497	397.19	Shannon Paigah	International Night Expense
2498	29.84	Lili Tong	Accounting and Legal: certified mail charges for IRS, Franchise Tax Board, and Registry of Charitable Trusts

2499	170.50	Dawn Pingston	Family Fun Night expense: Decorations
2500	139.58	Kelly Hartman	Family Fun Night expense: Prizes, popcorn, cellphone
2501	146.00	IUSD Print Shop	Talent show expense: banner
2502	38.12	IUSD Print Shop	Outdoor Ed expense
2503	75.44	IUSD Print Shop	PTA membership expense
2504	54.92	IUSD Print Shop	Family Fun Night expense
2505	11.78	IUSD Print Shop	IPSF expense: donations
2506	130.75	IUSD Print Shop	PTA expense: meeting banner
2507	30.84	IUSD Print Shop	Box top expense
2508	118.83	IUSD Print Shop	Spring Book Fair expense
2509	19.06	IUSD Print Shop	Year book expense
2510	85.55	IUSD Print Shop	Spirit wear expense
2511	58.08	Joy Lin	Fall Pledge Drive expense
2512	42.51	Dawn Mortazavi	Fall Pledge Drive Expense
2513	108.86	Joe Cruz	Fall Pledge Drive expense
2514	17,000.00	Alderwood Elementary	Resource Counselor
2515	55.60	Libby Sawtell	Reflectons expense
2516	105.68	Susan Pei	Box Tops expense

Alderwood Basic Plus PTA
Reconciliation Detail
Chase Total Business/ Stripe, Period Ending 10/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						22,368.07
Cleared Transactions						
Checks and Payments - 2 items						
Transfer	10/12/2018			X	-20,908.75	-20,908.75
Check	10/25/2018			X	-9.00	-20,917.75
Total Checks and Payments					-20,917.75	-20,917.75
Deposits and Credits - 22 items						
Deposit	10/01/2018			X	162.00	162.00
Deposit	10/01/2018		Stripe Transfer	X	843.57	1,005.57
Deposit	10/02/2018		Stripe Transfer	X	905.78	1,911.35
Deposit	10/03/2018		Stripe Transfer	X	765.89	2,677.24
Deposit	10/04/2018		Stripe Transfer	X	101.04	2,778.28
Deposit	10/05/2018		Stripe Transfer	X	125.03	2,903.31
Deposit	10/09/2018		Stripe Transfer	X	65.69	2,969.00
Deposit	10/11/2018		Stripe Transfer	X	571.68	3,540.68
Deposit	10/12/2018		Stripe Transfer	X	568.36	4,109.04
Deposit	10/15/2018		Stripe Transfer	X	360.50	4,469.54
Deposit	10/16/2018		Stripe Transfer	X	666.67	5,136.21
Deposit	10/17/2018		Stripe Transfer	X	851.77	5,987.98
Deposit	10/18/2018		Stripe Transfer	X	491.57	6,479.55
Deposit	10/19/2018		Stripe Transfer	X	55.22	6,534.77
Deposit	10/22/2018		Stripe Transfer	X	361.70	6,896.47
Deposit	10/23/2018		Stripe Transfer	X	409.34	7,305.81
Deposit	10/24/2018		Stripe Transfer	X	481.26	7,787.07
Deposit	10/25/2018		Stripe Transfer	X	371.09	8,158.16
Deposit	10/26/2018		Stripe Transfer	X	33.38	8,191.54
Deposit	10/29/2018		Stripe Transfer	X	355.33	8,546.87
Deposit	10/30/2018		Stripe Transfer	X	867.24	9,414.11
Deposit	10/31/2018		Stripe Transfer	X	1,123.93	10,538.04
Total Deposits and Credits					10,538.04	10,538.04
Total Cleared Transactions					-10,379.71	-10,379.71
Cleared Balance					-10,379.71	11,988.36
Register Balance as of 10/31/2018					-10,379.71	11,988.36
New Transactions						
Deposits and Credits - 5 items						
Deposit	11/01/2018		Stripe Transfer		351.09	351.09
Deposit	11/02/2018		Stripe Transfer		1,057.49	1,408.58
Deposit	11/05/2018		Stripe Transfer	M	1,044.47	2,453.05
Deposit	11/06/2018		Stripe Transfer	M	1,592.24	4,045.29
Deposit	11/07/2018		Stripe Transfer	M	1,004.17	5,049.46
Total Deposits and Credits					5,049.46	5,049.46
Total New Transactions					5,049.46	5,049.46
Ending Balance					-5,330.25	17,037.82

Alderwood Basic Plus PTA
Reconciliation Detail
CHASE, Period Ending 10/31/2018

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						46,330.87
Cleared Transactions						
Checks and Payments - 29 items						
Check	08/23/2018	2431	Patricia Fabrizio	X	-550.00	-550.00
Check	08/23/2018	2436	Phillip Garrett	X	-550.00	-1,100.00
Check	10/04/2018	2462		X	-907.50	-2,007.50
Check	10/04/2018	2468		X	-847.00	-2,854.50
Check	10/05/2018	2469	IUSD	X	-350.00	-3,204.50
Check	10/09/2018	2472	Alderwood Element...	X	-5,760.00	-8,964.50
Check	10/09/2018	2473	Meet The Masters	X	-3,005.94	-11,970.44
Check	10/09/2018	2471	Yan Zhu	X	-880.00	-12,850.44
Check	10/09/2018	2478	IUSD Print Shop	X	-262.82	-13,113.26
Check	10/09/2018	2470	Kelly Hartman	X	-226.91	-13,340.17
Check	10/09/2018	2474	George Butiri	X	-187.50	-13,527.67
Check	10/09/2018	2489	IUSD Print Shop	X	-152.27	-13,679.94
Check	10/09/2018	2483	IUSD Print Shop	X	-106.99	-13,786.93
Check	10/09/2018	2480	IUSD Print Shop	X	-103.00	-13,889.93
Check	10/09/2018	2475	Dawn Mortazavi	X	-97.97	-13,987.90
Check	10/09/2018	2479	IUSD Print Shop	X	-95.10	-14,083.00
Check	10/09/2018	2481	IUSD Print Shop	X	-42.29	-14,125.29
Check	10/09/2018	2490	IUSD Print Shop	X	-40.00	-14,165.29
Check	10/09/2018	2488	IUSD Print Shop	X	-40.00	-14,205.29
Check	10/09/2018	2477	IUSD Print Shop	X	-38.83	-14,244.12
Check	10/09/2018	2484	IUSD Print Shop	X	-36.99	-14,281.11
Check	10/09/2018	2486	IUSD Print Shop	X	-21.17	-14,302.28
Check	10/09/2018	2491	IUSD Print Shop	X	-19.86	-14,322.14
Check	10/09/2018	2482	IUSD Print Shop	X	-19.06	-14,341.20
Check	10/09/2018	2485	IUSD Print Shop	X	-11.08	-14,352.28
Check	10/09/2018	2487	IUSD Print Shop	X	-5.25	-14,357.53
Check	10/15/2018	2495	Shelly Mitchell	X	-225.00	-14,582.53
Check	10/18/2018	2493	Alderwood Element...	X	-29,000.00	-43,582.53
Check	10/19/2018	2494	IUCPTA	X	-247.50	-43,830.03
Total Checks and Payments					-43,830.03	-43,830.03
Deposits and Credits - 9 items						
Check	08/23/2018	2423	Shelley Mitchell	X	0.00	0.00
Check	10/09/2018	2492	Alderwood Element...	X	0.00	0.00
Check	10/09/2018	2476	attorn. Gen.'s Reg. ...	X	0.00	0.00
Transfer	10/12/2018			X	20,908.75	20,908.75
Deposit	10/15/2018			X	890.00	21,798.75
Deposit	10/15/2018			X	1,395.00	23,193.75
Deposit	10/29/2018			X	172.00	23,365.75
Deposit	10/29/2018			X	275.00	23,640.75
Deposit	10/29/2018			X	454.00	24,094.75
Total Deposits and Credits					24,094.75	24,094.75
Total Cleared Transactions					-19,735.28	-19,735.28
Cleared Balance					-19,735.28	26,595.59
Uncleared Transactions						
Checks and Payments - 2 items						
Check	08/23/2018	2446	Kristin Kish	M	-550.00	-550.00
Check	09/14/2018	2464	Lili Tong		-47.63	-597.63
Total Checks and Payments					-597.63	-597.63
Total Uncleared Transactions					-597.63	-597.63
Register Balance as of 10/31/2018					-20,332.91	25,997.96
New Transactions						
Checks and Payments - 1 item						
Check	11/07/2018		Chase Bank	M	-25.00	-25.00
Total Checks and Payments					-25.00	-25.00
Deposits and Credits - 3 items						

6:59 PM

11/12/18

Alderwood Basic Plus PTA
Reconciliation Detail
CHASE, Period Ending 10/31/2018

<u>Type</u>	<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Clr</u>	<u>Amount</u>	<u>Balance</u>
Deposit	11/09/2018			M	15.00	15.00
Deposit	11/09/2018			M	204.00	219.00
Deposit	11/09/2018			M	1,377.76	1,596.76
Total Deposits and Credits					1,596.76	1,596.76
Total New Transactions					1,571.76	1,571.76
Ending Balance					-18,761.15	27,569.72

Alderwood Basic Plus PTA
Profit & Loss Budget vs. Actual
 July 1 through November 26, 2018

	Jul 1 - Nov 26, 18	Budget
Income		
6th grade ceremony	530.46	500.00
Box Tops Income	0.00	1,000.00
Fall Pledge Drive Income	49,732.20	40,000.00
Family Fun Night Inc		
Food Truck Event	28.00	0.00
Family Fun Night Inc - Other	130.00	1,500.00
Total Family Fun Night Inc	158.00	1,500.00
Holiday Boutique Inc	0.00	10,000.00
Jog-a-thon Inc		
Residual Jog-a-thon Inc 17-18	0.00	20,000.00
Sponsorship Inc	630.26	0.00
Jog-a-thon Inc - Other	0.00	65,000.00
Total Jog-a-thon Inc	630.26	85,000.00
Library Income		
Fall Book Inc.	5,637.57	6,000.00
Spring Book Inc	0.00	6,000.00
Total Library Income	5,637.57	12,000.00
Misc. Income	111.16	1,500.00
Musical Theater	0.00	500.00
Outdoor Ed 6th Inc	1,267.00	4,000.00
PTA Membership	7,468.85	5,000.00
PTA Membership - Teachers	530.00	330.00
Running Club Income	0.00	8,000.00
Silent Auction Inc	0.00	10,000.00
Spirit Shirts Income	8,016.14	9,000.00
Talent Show Income	0.00	500.00
Teacher App Donation	6,153.70	5,000.00
Yearbook Inc	5,131.64	12,000.00
Total Income	85,366.98	205,830.00
Gross Profit	85,366.98	205,830.00
Expense		
6th grade ceremony Exp	180.15	500.00
6th Grade Promotion	0.00	1,000.00
Academic Enrichment	0.00	15,000.00
Accounting & Legal	909.84	950.00
Assemblies	0.00	2,000.00
Box Top Expense (Box top expenses)	125.94	100.00
Copier Maintenance	0.00	2,000.00
Emergency Preparedness Exp	0.00	5,500.00
Fall Pledge Drive Expense	967.31	500.00
Family Fun Night Exp	405.00	1,500.00
Field Trips		
1st Grade	1,755.00	0.00
5th Grade Field Trip	2,880.00	0.00
6th Grade	1,125.00	0.00
Residual 17-18 Field Trip Exp.	3,220.00	3,220.00
Field Trips - Other	0.00	20,000.00
Total Field Trips	8,980.00	23,220.00
Guy Stuff	259.35	700.00
Holiday Boutique Exp	40.00	10,000.00
Hospitality	266.91	1,000.00
Instruct. Materials	18,830.25	19,000.00
International Night Exp	1,410.17	1,500.00
IPSF	11.78	2,000.00
Jog-a-Thon Exp		
Jogathon Goal	0.00	20,000.00

Alderwood Basic Plus PTA
Profit & Loss Budget vs. Actual
 July 1 through November 26, 2018

	<u>Jul 1 - Nov 26, 18</u>	<u>Budget</u>
Residual Jog-a-thon Exp. 17-18	20,000.00	20,000.00
Jog-a-Thon Exp - Other	19.86	10,000.00
Total Jog-a-Thon Exp	20,019.86	50,000.00
Library Materials		
Fall Book Exp.	118.83	6,000.00
Spring Book Exp	0.00	6,000.00
Total Library Materials	118.83	12,000.00
Math Club	0.00	500.00
Meet the Master (Art program)	3,005.94	8,000.00
Membership Dues to PTA Exp	2,874.44	3,000.00
Misc. Expense	173.44	2,000.00
Mother Daughter Tea	0.00	700.00
Music Theater Expenses (Expenses incurred from the drama productions.)	20.18	500.00
Outdoor Ed 6th Exp	38.12	4,000.00
PBIS	4,000.00	4,000.00
Physical Education		
PE Equipment	0.00	1,500.00
PE Specialist	0.00	18,500.00
Physical Education - Other	20,000.00	0.00
Total Physical Education	20,000.00	20,000.00
PTA Expenses		
Bank charge	50.00	0.00
Miscellaneous	150.83	0.00
Office Supplies	95.77	0.00
PTA Insurance	232.00	232.00
PTA Expenses - Other	66.21	1,000.00
Total PTA Expenses	594.81	1,232.00
PTA Sacramento Convetion	0.00	650.00
Red Ribbon Week	149.01	300.00
Reflections	94.43	500.00
Running Club-Exp	0.00	8,000.00
School Expenses		
Guidance Resource Specialist	5,000.00	5,000.00
Resource Counselor	17,000.00	17,000.00
Total School Expenses	22,000.00	22,000.00
Science	0.00	250.00
Silent Auction Exp		
Residual 17-18 Silent Auc Exp.	213.00	213.00
Silent Auction Exp - Other	103.00	5,000.00
Total Silent Auction Exp	316.00	5,213.00
Spirit Shirts Exp	273.05	9,000.00
Talent Show Expense	146.00	500.00
Teacher App Exp	0.00	5,000.00
Teacher Training	0.00	3,000.00
Yearbook Exp	61.35	12,000.00
Total Expense	106,272.16	258,815.00
Net Income	-20,905.18	-52,985.00